

# Request for Quotation – RFQ230727DJ

Project:	Loading and carting of fill material
Location:	Coonamble Sewage Treatment Works to Coonamble Waste Management Facility
Closing Date:	10am, Thursday, 27 July 2023
Project Completion Date:	28 August 2023
Site Inspection:	Not required.
Submission:	Submit completed Quotations on the supplied Quotation Form, with required attachments, to:
	General Manager Coonamble Shire Council PO Box 249 Coonamble NSW 2829

or electronically as a PDF file to council@coonambleshire.nsw.gov.au

Note: Council reserves the right not to accept any quotation or award a contract. Council is not responsible for any costs associated with a supplier's preparation and submission of a quotation.

Council has a Local Preference Procurement Policy and it impacts how the price component of your submission will be assessed.

If your business address is within the Coonamble Local Government Area, the net price (before GST) you quote in your submission will be assessed as if it were 10% cheaper. Council will still pay you according to your quoted price, if you are chosen as the preferred supplier.

If your business address is located outside Coonamble Local Government Area, during the assessment process, the net price for any supplies or services you source from within the Coonamble Local Government Area will be assessed as if they were 10% cheaper (up to a maximum of \$15,000) – provided the net price quoted for these is at least one-quarter (25%) of your total quoted net price. Council will still pay you according to your quoted price, if you are chosen as the preferred supplier. It is important then to show, when completing your Quotation Form or submission: (1) your total net price and (2) the total net price of all Coonamble LGA-sourced goods and services.

## Scope of Works:

This is a request for a lump sum quotation for the loading and carting of fill material from Coonamble Shire Council's Sewage Treatment Works, north of Coonamble, to the Coonamble Waste Management Facility along Quambone Road (a distance of approximately 10km, with Contractors to confirm).

The work will involve the excavation of a one thousand tonne (1000t) of fill, its stock piling and loading onto such truck combination that is determined to cart the material to Coonamble Waste Management Facility along Quambone Road to place on site, as directed.

The work will need to be completed within four weeks of being awarded the project.

All consumables to execute the project, such as fuel floating and servicing, is to be borne by the contractor.

Please contact Mr Dirk Jol, Manager of Roads and Draingage, on (02) 6827 1900 if you wish to inspect the fill material site.

# Supply of Quotation:

Please complete your quotation on the supplied **Quotation Form**.

Council gives very high priority to the safety of suppliers, their workers and sub-contractors. Your quotation must be accompanied by:

- Certificates of Currency for Public Liability Insurance, Professional Indemnity (if relevant), Product Liability (if relevant) and Workers Compensation Insurance.
- A Safe Work Method Statement or evidence of a Work Health and Safety Management Plan.

Quotations not including proof of insurances and a formalised, systematic approach to workplace safety will not be considered.

In addition, you will be asked to provide:

- An estimated total duration (in work days or weeks) for the project, from start of work to handover, the timing of any significant milestones (measured from the project start) and logical relationships between project components.
- An estimated cost.
- A preferred schedule of payments, based on key milestones or deliverables (if relevant).
- Any further evidence to support your Quotation.

### How your quotation will be assessed in relation to other submissions:

Each quotation will be evaluated in two stages:

#### Stage 1: Safety compliance

- $\Box$  Proof of insurances supplied  $\rightarrow$  to Stage 2 of assessment.
- ] No proof of insurances  $\rightarrow$  No further consideration.
- Proof of a formalised, systematic approach to workplace safety supplied  $\rightarrow$  to Stage 2 of assessment No proof of a systematic approach to workplace safety  $\rightarrow$  No further consideration.

#### Stage 2:

Total Price*	50%
Experience and capacity (evidence of previous experience, capacity to commit to work the project without interruption)	5%
Approach/Methodology (Evidence of an aggressive but achievable project plan, that will deliver the project by the requested completion date, that explicitly takes into account uncertainty and unforeseen delays).	20%
Management (Evidence of a Risk Matrix or Risk Management Plan, the applicability of your Safe Work Method Statements to the nature of the work in the project,	

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If your business address is within the Coonamble Local Government Area, the net price (before GST) you quote in your submission will be assessed as if it were 10% cheaper. Council will still pay you according to your quoted price, if you are chosen as the preferred supplier.



If your business address is located outside Coonamble Local Government Area, during the assessment process, the net price for any supplies or services you source from within the Coonamble Local Government Area will be assessed as if they were 10% cheaper – provided the net price quoted for these is at least one-quarter (25%) of your total quoted net price. Council will still pay you according to your quoted price, if you are chosen as the preferred supplier. It is important then to show, when completing your submission: (1) your total net price and (2) the total net price of all Coonamble LGA-sourced goods and services.

# The 'fine print':

## Coonamble Shire Council's General Terms and Conditions for the Supply of Good and/or Services

PRECE         1. All taxes, duties and other imposits for which the Supplier is lable; and           CAD amounts payable for the use of payatest designs, royables, trademarks and other intellectual property rights.           CODES         All paosits payable for the use of payatest for Quantation shall be new and unused unlies of therwise specified.           SERVICES         All paosits payable for the use of payatest for Quantation shall be new and unused unlies on therwise specified.           SERVICES         All paosits payable for the use of payatest all user, chains and actions single any way whether directly on indirectly for the provide rowable for moleco or indirectly for the payable rowable in the supplier indirect on indirectly for the payable rowable indirectly and the integration receipt of moleco or acceptance of good and rowable payable at the supplier indirect on entire effect indirect or acceptance of power and the indirect operative statest and the indirect operative statest and add the and add the payable payable indirect indirect or acceptance of power and rowable payable at the supplier indirect on entire effect in materials and workmanhold second the other any payable rowable second the acceptance or acceptance of the Supplier indirect on Supplier indirect on Supplier indirect on the Suppl		The Price of goods or services includes:
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INTELECTUAL         alleged infringement of any patent, copyright, registered design, royalty, trademark or any other intellectual property rights, by reason of PROPERTY RIGHTS           DepORETY RIGHTS         the purchase, possession or use of the goods.           AXAZARDOUS         The Supplier shall provide material safety data sheets for any hazardous substances to be supplied for this project.           AMATERIALS         SastionMENT         The Supplier must not, without consent in writing from Coonamble Shire Council, assign the Supplier's rights under the Contract.           APPLICABLE LAW         The Project will be governed by and construed in accordance with the laws in force in New South Wales.           ENTRIE         These terms & conditions constitute the entire agreement of the parties in relation to purchase of the goods or services, or         2. Any formal contract executed by both parties prior to the date of acceptance of this guotation.           WORK HEALTH         The Supplier must comply with the WHS Legislation and ensure all work is carried out safely and in a manner that does not put the health and Safety duty in relation to the same matter. The Supplier must comply with the WHS Legislation to consult, cooperate and coordinate activities with all persons who have a work health and safety duty in relation to the sourcies or provides the Supplier shall provides materias referable to the conduct of the Supplier's of this Quotation. The Supplier nust comply with the duty bucknet acceptance of this Quotation. The Supplier and and safety duty in cleatis of all Subcontracting of any part of, or the entire Supplier's obligations on acceptance, will not relive the Supplier from any of ito sobligations on the Acceptance of this Quotation	TITLE AND RISK	
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APPLICABLE LAW         The Project will be governed by and construed in accordance with the laws in force in New South Wales.           ENTIRE         These terms & conditions constitute the entire agreement of the parties in relation to purchase of the goods or services specified in this AGREEMENT           REGEMENT         Request for Quotation and all other agreements warranties and representations are excluded, except for:           1. Any request for quotation issued by Coonamble Shire Council in relation to the goods or services; or         2. Any formal contract executed by both parties prior to the date of acceptance of this quotation.           WORK HEALTH         The Supplier must comply with the WHS Legislation and ensure all work is carried out safely and in a manner that does not put the health and safety of persons at risk. The Supplier must comply with its duty under the WHS Legislation to consult, cooperate and coordinate activities with all persons who have a work health and safety duty in relation to the same matter. The Supplier must provide the Customer with a written report on all work health and safety matters referable to the conduct of the Services or provisions of the Goods if requested.           SUBCONTRACTORS         Subcontractors not mentioned at the time of quotation require approval from Connamble Shire Council. Subcontraction.           The Supplier must make available to the Customer the Supplier from any of its obligations on the Acceptance of this Quotation. The Supplier must available to the Customer request and supplied.           Cuctotion. At the Customer request, the Supplier, at no additional cost to the customer, must promptly inform the other if it becomes aware of anything that is likely to affect the time for co		The Supplier must not, without consent in writing from Coonamble Shire Council, assign the Supplier's rights under the Contract
ENTIRE         These terms & conditions constitute the entire agreement of the parties in relation to purchase of the goods or services specified in this AGREEMENT           AGREEMENT         I. Any request for Quotation and all other agreements warranties and representations are excluded, except for:           I. Any request for Quotation is used by Coonamble Shire Council in relation to the goods or services; or         2. Any formal contract executed by both parties prior to the date of acceptance of this quotation.           WORK HEALTH         The Supplier must comply with the WHS Legislation and ensure all work is carried out safely and in a manner that does not put the health           AND SAFETY         and safety of persons at risk. The Supplier must comply with its duty under the WHS Legislation to consult, cooperate and coordinate activities with all persons who have a work health and safety duty in relation to the same matter. The Supplier must provide the Customer with a written report on all work health and safety duty in relation to the same matter. The Supplier must provide the Customer with a written report on all work health and safety duty in relation to the same matter. The Supplier must provide the Customer with a written report on all work is upplier from any of its obligations upon the Acceptance of this Quotation. The Supplier acknowledges that the Customer may be required to disclose publicly such information.           The Supplier must promptly inform the other if it becomes aware of anything that is likely to affect the time for completion, or the cost or the required quality of the deliverables. This must be given in writing.           LICENCES AND         During the Warranty Period for the Goods. If the Supplier must provide the Customer with all releva		
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